15 April 2015

MEMORANDUM ECA NO. 15-19

TO: ALL COLLEGE SECRETARIES and GRADUATE COORDINATORS

FROM: MARILY/R. CANTA, Ph.D.

Assistant University Registrar and

Officer in Charge

Office of the University Registrar

## SUBMISSION OF CLASS SCHEDULES

Please be reminded that submission of class schedules for the following terms are as follows:

Midyear 2015 ......20 April 2015 (Monday) to 08 May 2015 (Friday)

First & Second Semesters AY 2015-2016...... 04 May 2015 (Monday) to 22 May 2015 (Friday)

For your guidance and appropriate action please.

Thank you very much.